

Delaware Department of Transportation
QUESTIONS AND ANSWERS
Subdivision Land-Use Services
Agreement 1899
Thursday, September 13, 2018

Q #	Question	Answer
1	<p>The RFP requires Vendors to include an ACA Safe Harbor Additional Fee. Specifically, it requires Vendors to “ <i>identify the Additional Fee to obtain health coverage from the Vendor and delineate the Additional Fee from all other charges and fees .</i>” Since the method of payment for this agreement will be Cost plus Fixed Fee, and since the costs of employer-provided health insurance coverage are typically included in the overhead calculation, can DelDOT please clarify how, if at all, the Additional Fee will impact the determination of a Vendor’s audited overhead rate?</p>	<p>Professional services within the scope of the practice of professional engineering, as this solicitation requests, will not have an “Additional Fee” to obtain health coverage. The “Additional Fee” is already included in your approved overhead rate. The “Additional Fee” will not impact the determination of audited overhead rates.</p> <p><i>An awarded vendor must be able to produce supporting documentation that invoicing is in line with the pricing in the proposal and/or negotiated final agreement in a manner that clearly identifies the portion of invoicing directly associated with ACA fees.</i></p>
2	<p>The rating criteria weights the ACA Safe Harbor Additional Fee as 10% of the overall score. Notably, Key Staff and Project Team qualifications are equally weighted at 10%. As this is a qualifications based selection, can DelDOT explain the rationale for weighting the ACA fee as heavily as the Key Staff and Project Team qualifications?</p>	<p>The weighting is a state standard 10%, however, as this is a professional engineering solicitation, all firms will receive the same score, as they will have already provided their “Additional Fee” in their overhead rate.</p> <p><i>The weight of the ACA fee reflects the importance of the fee being specifically and clearly called out in a respondent’s proposal.</i></p>
3	<p>The RFP states that “<i>the Additional Fee shall be separately scored in the proposal to ensure that neither prices charged nor the Additional Fee charged will have a detrimental effect when selecting vendor(s) for award .</i>” Can DelDOT explain how points will be awarded to this category? Is the intent that this item is pass/fail, (i.e. Vendors that include an Additional Fee will receive 10 points for rating purposes, subject to price negotiations after selection), or that 10% of the score will subjectively based the amount of the fee in each Vendor’s proposal)?</p>	<p>All firms will receive the same score, as their “Additional Fee” will have already been provided in their overhead rate.</p> <p><i>Objective scoring will be resultant of formulaic application.</i></p>